

E & H PROPERTY MANAGEMENT PRICE LIST 2022

COLLECTIONS

CALL TO MORTGAGEE	\$ 75.00
NSF CHEQUE	\$ 35.00
ANY RETURNED CHEQUE.....	\$ 35.00
LIEN NOTIFICATION	\$220.00
SECOND STATEMENT NOTIFICATION	\$ 15.00

LIENS

TITLE SEARCH.....	\$125.00
REGISTERED LETTER TO MORTGAGEE.....	\$125.00
PREPARATION OF LIEN DOCUMENT.....	\$275.00
LIEN REGISTRATION.....	\$125.00
PREPARATION OF LIEN DISCHARGE	\$275.00
DISCHARGE REGISTRATION	\$125.00
GENERAL ADMINISTRATION FEE.....	\$250.00

KEY RELEASE

DURING BUSINESS HOURS (AT OFFICE)	N/C
DELIVER TO UNIT, DURING BUSINESS HOURS.....	\$ 25.00
AFTER HOURS UP TO 10 PM	\$ 60.00
AFTER HOURS AFTER 10 PM.....	\$100.00
WEEKENDS DURING THE DAY	\$ 60.00
WEEKENDS AFTER 5 PM	\$100.00
KEY CUT.....	\$ 25.00

UNIT CHECKS

SPOT CHECK UPON REQUEST (WITH IN 48 HOURS)	\$ 50.00
SPOT CHECK (IMMEDIATE)	\$ 80.00
SEASONAL BASIS (WINTER/SUMMER 18 WEEKS)	\$378.00
YEARLY BASIS (ONCE PER WEEK)	\$943.50
SHORT TERM ARRANGED INSPECTIONS.....	\$25.00 per Inspection

*Note that no checks are done between Christmas and New Years

CONSULTATIONS

MEETINGS ETC, EXTRA ENGINEER WORK, R.C.M	\$150.00/HOUR
PHOTO COPYING COST - BLACK & WHITE	75¢ PER COPY
PHOTO COPYING COST - COLOUR	\$1.50 PER COPY

MAINTENANCE

ARRANGING OWNER MAINTENANCE	\$50.00 PER ITEM
ON SITE MAINTENANCE FOR OWNERS (1hr Minimum Charge)	\$50.00/HOUR

STATUS CERTIFICATES

WITHIN 10 DAYS.....	\$100.00(HST incl.)
RUSH WITHIN 48 HOURS.....	\$200.00(HST incl.)
RUSH WITHIN 4 HOURS.....	\$350.00(HST incl.)

SECTION 98 AGREEMENT

PREP & REGISTRATION OF SECTION 98.....	\$240.00
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ALL COSTS ARE SUBJECT TO H.S.T.